



**Existing Commercial Electric Service – Adding Load/Changes
For Industrial, Commercial, and Multi-Unit Residential (4+) Customers**

For Construction Inquiry purposes, PSE&G service territory is divided into Northern & Southern Counties.

For requests in: Bergen, Essex, Hudson, Hunterdon, Middlesex, Morris, Passaic, Somerset, or Union County
Please fill out this form and either email it to: ConstructionNorth@pseg.com or Fax to 908-497-1762

For requests in: Burlington, Camden, Gloucester, Mercer, Monmouth, or Ocean County
Please fill out this form and either email it to: ConstructionSouth@pseg.com or Fax to 609-324-1065

Please call Construction Inquiry Department when requesting the following:

Temporary Service–provide voltage characteristics, phase, amperage, and kw load

Shut downs – provide meter numbers; de-energize and re-energize timeframes; tentative date and rain date

Close proximity and crane work – provide existing voltage characteristics, phase, amperage, and reason for request

Relocation with no changes in load– provide existing voltage characteristics, phase, amperage, and all meter numbers

ARC Flash Analysis & Short Circuit Duty requests – provide existing voltage characteristics, phase, and amperage

Northern counties call 1-800 722-0256, option 2/ Southern counties call 1-800 832 0076, option 2

SITE PLANS ARE REQUIRED WHEN:

No foundation at the site: (this is a requirement for electric engineering to begin)

**PLANS MUST BE FULL SIZE AND TO SCALE; INCLUDE FOOTPRINT OF BUILDING AND SHOW AT LEAST ONE
CROSS STREET**

Site plans may be mailed to:

Northern counties: Public Service Electric and Gas Company, Attn: Construction Inquiry, P.O. Box 710
Newark, NJ 07102

Southern Counties: Public Service Electric and Gas Company, Attn: Construction Inquiry, 410 Route 130 South
Bordentown, NJ 08505

**PLEASE NOTE: MISSING INFORMATION ON APPLICATION WILL RESULT IN DELAY
IN PROCESSING YOUR REQUEST**

Proposed Start Date:

Proposed Service Date:

| | |
|---|---|
| New Service Yes No | Existing Service Yes No |
| Property Owner Name | |
| Owner Phone Number | |
| Service Address | |
| City & Zip Code | |
| PSE&G Account Billing Name | |
| PSE&G Account Number | |
| Tax ID # | |
| Phone Numbers | |
| Email Address | |
| Billing / Mailing Address | |
| | |
| Primary Contact Name / Title | |
| Contact Phone Numbers | |
| Contact Email Address | |
| Contact Fax Number | |
| Electrician's Name | |
| Electrician's Phone Number | |
| Electrician's email address | |
| | |
| Project Information - Required | |
| Square Footage of Bldg. | |
| Nearest Cross Street | |
| Type of business | |
| Pole # | |
| Type of Service | <input type="radio"/> Overhead <input type="radio"/> Overhead to Underground <input type="radio"/> Underground/Manhole Area <input type="radio"/> Padmount Transformer |
| <u>EXISTING</u> Service Characteristics | <input type="radio"/> 120/240V 1PH 3W <input type="radio"/> 120/208V 3PH 4W <input type="radio"/> 120/208V 1PH 3 W - LIMITED <input type="radio"/> 277/480V 3PH 4W <input type="radio"/> 240V 3PH 3W -NO GROUND <input type="radio"/> 120/240 3PH 4W |
| Existing PSE&G Acct # | |
| <u>Existing</u> Amperage | <input type="radio"/> 60 <input type="radio"/> 100 <input type="radio"/> 200 <input type="radio"/> 400 <input type="radio"/> 600 <input type="radio"/> 800 <input type="radio"/> other _____ |

| | | | | |
|--|---|------------|------------|----------|
| List <u>Electric Meter</u> numbers on service _____ | | | | |
| # of <u>New Electric Meters</u> to be Installed & designations | | | | |
| <u>New Service</u> Characteristics | <input type="radio"/> 120/240V 1PH 3W <input type="radio"/> 120/208V 3 PH 4W <input type="radio"/> 120/208V 1PH 3W - LIMITED <input type="radio"/> 277/480V 3PH 4W <input type="radio"/> 240V 3PH 3W -NO GROUND <input type="radio"/> 480V 3PH 3W - NO GROUND <input type="radio"/> 120/240 3PH 4W | | | |
| <u>New Amperage</u> | <input type="radio"/> 60 <input type="radio"/> 100 <input type="radio"/> 200 <input type="radio"/> 400 <input type="radio"/> 600 <input type="radio"/> 800 <input type="radio"/> other _____ | | | |
| Splitting existing service? | <input type="radio"/> Yes <input type="radio"/> No | | | |
| If yes, splitting from meter # (required) | | | | |
| Is this request to: | <input type="checkbox"/> Relocate Existing Service <input type="checkbox"/> Upgrade Existing Service <input type="checkbox"/> Add Load | | | |
| If upgrading, new amps: | <input type="radio"/> 60 <input type="radio"/> 100 <input type="radio"/> 200 <input type="radio"/> 400 <input type="radio"/> 600 <input type="radio"/> 800 <input type="radio"/> other _____ | | | |
| If upgrading, new phase: | <input type="radio"/> Single Phase <input type="radio"/> Three Phase | | | |
| New Load Data | | | | |
| | Quantity | 1 Phase KW | 3 Phase KW | Total KW |
| Exterior Lighting (KW) | | | | |
| Interior Lighting (KW) | | | | |
| Air Conditioning (Tons/KW) | | | | |
| Water Heater (KW) | | | | |
| Computers (KW) | | | | |
| Comfort Heating (KW) | | | | |
| Receptacles (KW) | | | | |
| Other (KW) *Explain in summary | | | | |
| Motor (KW) *Explain in summary | | | | |
| Customer or authorized representative's signature | | | | |

| Existing Load Data | | | | |
|---|----------|------------|------------|----------|
| | Quantity | 1 Phase KW | 3 Phase KW | Total KW |
| Exterior Lighting (KW) | | | | |
| Interior Lighting (KW) | | | | |
| Air Conditioning (Tons/KW) | | | | |
| Water Heater (KW) | | | | |
| Computers (KW) | | | | |
| Comfort Heating (KW) | | | | |
| Receptacles (KW) | | | | |
| Other (KW) *Explain in summary | | | | |
| Motor (KW) *Explain in summary | | | | |
| Customer or authorized representative's signature | | | | |

| | |
|---|--|
| Date of Signature | |
| Note: this may be signed electronically by typing in authorized name. Please note that this will be considered an official signature and approval to move forward and process the application. | |
| Brief Summary of Request & Additional Notes | |
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